



Reservations should be made directly with Grand Hyatt Shenzhen by returning this form via email to Reservations.shegh@hyatt.com or fax to + 86 755 2218 7809 on or before Monday, **July 5, 2010**. Any reservation request after this date will be subject to room availability basis. Also, after this date any cancellations, no shows or early departures will result in full payment of entire period of stay. This fee will automatically be charged to the credit card given as guarantee. In the case of accommodation being part of the master account, the fee will be charged to the master bill accordingly.

The above credit card number will serve to guarantee the room reservation and authorize Grand Hyatt Shenzhen to charge. Hotel rooms are available for guest check-in after 2PM. Check out time is 12.00 noon. Please also note that hotel reserves the right to release all non-guaranteed guestrooms, i.e. Rooms with no guest details, arrival and departure dates and credit card or company letter guarantee.

请将预订单于 2010 年 7 月 5 日即星期一前通过电邮至深圳君悦酒店 Reservations.shegh@hyatt.com 或者传真至 + 86 755 2218 7809. 此日期后预订将根据酒店客房出租情况而定。并且, 在此日期后的任何客房预订取消, 未到店或者提前退房将会影响整个入住过程的全部费用, 这笔费用将自动从信用卡担保中提取, 由于住宿属于主账的一部分, 该费用也将自动转入此主账中。

以上信用卡资料用于担保酒店客房预订, 并授权深圳君悦酒店予以收费。下午 2 时后酒店可为客人办理登记入住, 退房时间为中午 12 时。另请注意, 酒店有权取消任何未担保, 没有客人详细信息, 入住及退房日期和信用卡担保或者公司担保函的预订。

博士 Dr 先生 Mr. 女士 Ms 名 First Name _____ 姓 Family Name _____

公司 Company _____

职务 Title _____ 电邮 Email _____

电话 Tel _____ 传真 Fax _____

地址 Address _____

国家 Country _____

抵达及退房 Arrival and Departure Info

抵达日期 Check in date _____ 航班 Flight _____ 抵达时间 ETA _____

退房日期 Check out date _____ 航班 Flight _____ 退房时间 ETD _____

客房预订 Room Reservation

客房类型 Room Preference 吸烟房 Smoking 非吸烟房 Non-Smoking

君悦客房 Grand King Room CNY 1,050++ single 单人 CNY 1,150++ double 双人

君悦双人客房 Grand Twin Room CNY 1,050++ single 单人 CNY 1,150++ double 双人

君悦豪华客房 Grand Deluxe King Room CNY 1,250++ single 单人 CNY 1,350 ++ double 双人

- 以上房价需加收 15% 服务费。房间分配将视酒店客房出租情况并以先订先得原则安排。
- The above room rates are subject to 15% surcharge. Room assignment will be subject to first come first served basis & availability.
- 以上房价包含一份或两份于乐厨的自助早餐。
- The above room rates are inclusive of one/two daily buffet breakfast at The Show Kitchen – 32F.

机场接送服务 Airport Transfer

服务要求 Transfer Required 接机服务 Arrival Pick up 送机服务 Departure Transfer

奥迪 Audi A6 (3 seats) 宝安机场 Bao An Intl Airport @ CNY500

奔驰 350 Benz S350 (seats 3) 宝安机场 Bao An Intl Airport @ CNY700

别克或丰田阿尔法商务车 Buick or Toyota Alphard (seats 7) 宝安机场 Bao An Intl Airport @ CNY600

以上报价为单程价, 最多 3 人每车。机场接送服务需提供航班资料。

One-way rate per car @ 3 persons max. Airport transfer may only be confirmed with flight details. Limousine service is available through external service provider

护照资料 Passport Details

护照号 Passport No _____ 签证号 VISA No _____

签发日期及有效期 Date of Issue & Validity _____ 签发地点 Place of Issue _____

信用卡资料 Credit Card Details

信用卡号 Credit Card No. _____ 有效期 Expired Date _____

AMEX VISA Master Card DC _____ 授权签字 Authorized Signat _____

取消政策 cancellation policy

任何之取消或更改预定须在预计团队入住前三天通知酒店。否则预订者将会被收取一晚之房费作为预定未到及逾期取消之费用。

All cancellation notice need made by hotel time 72 hours prior to arrival to avoid one night cancellation fee or one night no show charge.

仅供酒店使用 Hotel Use Only

预订确认 Reservation confirmed by _____ 预定确认号 Reservation No. _____

如有疑问请致电酒店预订部 For any questions on room reservations, please contact hotel reservations department

电话 Tel: +86 755 8266 1234 | 传真 Fax: +86 755 8269 1234 | 电邮 Email: reservations.shegh@hyatt.com

韩强, 销售经理, 深圳君悦酒店 Rock Han, Sales Manager, Grand Hyatt Shenzhen

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